Read all instructions carefully before completing the application

STEP 1: Learn requirements for submitting an application

Eligibility:
- Egyptian citizenship. Holders of U.S. green cards and/or passports are ineligible.
- Applicants must reside in Egypt starting the application process till the travel date (in case of selection).
- Strong academic record.
- Proof of registered master’s or doctoral thesis at an Egyptian university.

Eligible Fields:
All fields are eligible.
(Students applying in the fields of medicine, veterinary medicine, and dentistry should be aware that research activities must not involve direct clinical patient contact).

Supporting documentation needed to complete your application:
Your application is not considered complete or technically eligible until your online application and all your supporting documents are submitted via the online system only prior to or by the deadline May 31, 2018.

Required Supporting Documents as part of the Online Application:
- Signature form.
- Three letters of reference/recommendation (online recommendation letters are preferred).
- Copies of certificates and transcripts of all post-secondary schools attended, and original English translations.
- Proof of registered master’s or doctoral thesis at an Egyptian university

All applications and required supporting documents should be submitted via the online system only.
Tentative Time Frame:
February 11, 2018  Program announcement
May 31, 2018  Deadline for submission of online application and supporting documents.
September 2018  Personal interview – held in the commission premises in Cairo.
October 2018  Selections are announced

STEP 2: Record user ID and password in a safe place
Your email address is your user ID. When you create an account for this online application, you create a password. An e-mail will be sent to you indicating your User ID and Password. Keep this information in a safe place. You can log in and out of the application as frequently as you like; however, you must have your user ID and password.

STEP 3: Complete the application
You do not need to complete this application at one sitting. You can re-enter at any time and edit your application. **But remember that once you submit your application, you can NO longer make changes to it.**

All forms in this application are to be completed in English. Items must be answered completely and carefully.

Helpful “tips”:
- Avoid using all capital letters when answering items, e.g. name, address, etc. It is better to use upper and lower case, e.g. Ron Smith.
- Some questions are “required.” In other words, you will not be able to complete and submit your application until all required items are completed. You will find obligatory questions written in red and identified with the following sign: *

Often specific instructions for completing a section or a question will be provided in the application. Please read all instructions carefully. In addition, please review the following important information.

Preliminary Question Section: It is very important that the following questions are answered correctly:
- **Question 1** – Through which country are you applying?
  - Make sure that you properly identified the Fulbright country competition to which you are applying. Usually this will be the Fulbright Office in your country of citizenship.
- **Question 2** – Have you checked with your Fulbright Office?
  - If you have any questions regarding the programs, please contact the Fulbright Commission in Egypt.

General Information Section:
- **Citizenship/Birthday Place**
  - **Name** – It is very important that you list your name exactly as it appears (or will appear) on your passport. Please use upper and lower case when entering your name, e.g. Ron Smith. Also, do not use diacritical markings as this can sometimes create computer-related problems.
- **Study Plans**
  - **Application Cycle** – Please make sure to choose 2019-20 application cycle.
  - **Degree Objective** - Select “Nondegree” or “Visiting Student Research”
  - **Field of Study & Specialization**: From the choices, select the field of study and specialization that are most appropriate to your study objective.
Education Section:
- **Institutions Attended:** List educational institutions attended in reverse chronological order, including any in which you may be presently enrolled. If you’ve attended a U.S. institution, you must complete a Transcript Release Form for each U.S. institution you have attended. Please download the Transcript Release Form from the Supplemental Forms section of the online application and upload the completed form in the Transcripts and Additional Documents section of this application.

Experience, Language Skills and Test Scores Page:
- **Occupational Experience**
  - **Current Position** – Please select from the drop-down menu the position title which best describes the activity in which you are currently (or most recently) involved.
  - **Detailed Occupational Experience** – List positions held, beginning with the most recent employment, if any. (Click on the “Add Occupational Experience” positioned below the Occupational Experience box on the right.)

Personal Information Section: *(The information provided on this form will be used by the Fulbright Commission in Egypt and Fulbright administrative agencies for internal purposes only)*
- **National Identification Number**
  - Please enter your National Identification Number (Al Raqam al Qawmi) here.
- **Authorization of Release of Information**
  - Please read it carefully and mark “Yes” to complete a successful application.
  - It is very important that you sign your first and last name exactly as it appears (or will appear) on your passport.

University Preferences:
- **Preferred Institutes**
  - It is not a requirement, nor is it expected for you to identify institutions at which you would like to study. However, if you do have preferences, please list in priority order up to three schools of your choice. Indicate specific departments and/or programs. Give specific reasons for each choice. If you have been in contact with professors, please provide names and email and/or phone contacts for each one. Your preferences will be taken into consideration insofar as possible. However, please understand that there is no guarantee that your application will be sent to these programs. Applications are made on your behalf to programs that provide a good ‘academic fit’ based on your study plans and your competitiveness. The goals and priorities of your scholarship sponsor are also strongly considered.

Essays & Resume/Curriculum Vitae Section:
- **Study/Research Objective**
  - Write a clear and detailed description of your study/research objectives, and give your reasons for wanting to pursue them. Be specific about your major field and your specialized interests within this field. Describe the kind of program you expect to undertake, and explain how your study plan fits in with your previous training and your future objectives. This statement is an essential part of your application and is required. **Do not mention specific U.S. universities at which you would like to study.** Please click here to see tutorial videos that will help you write your research objective.

- **Personal Statement**
  - This personal statement should be a narrative statement describing how you have achieved your current goals. It should not be a mere listing of facts. It should include information about your education, practical experience, special interests, and career plans. Describe any significant factors that have influenced your educational or professional development. Comment on the number of years of practical experience already completed in the field in which academic work will be done in the U.S. **Do not**
mention specific U.S. universities at which you would like to study. Please click here to see tutorial videos that will help you write your personal statement.

- **Resume/Curriculum Vitae**
  - Please include a copy of your resume or curriculum vitae. If you indicate books, articles or theses that are available online, please include the URL links. If you have a professional website (e.g. design and visual arts), please include this URL as well.

**Transcripts & Additional Documents Section:**
- **University Transcripts:**
  - Please know that you need to upload your certificates and transcripts in English to this section.
  - Please obtain a copy of your transcript(s) and certificate, scan, and convert them into an electronic format, and upload the file on this page. Please combine all the papers in one document in PDF or JPEG format.

**STEP 4: Print supplemental forms**
It is a good idea to print all supplemental forms prior to submitting your application electronically. However, even after submitting your application you will be able to access these forms. The following forms can be found by clicking on the **Supplemental Forms** button on the Home page of this application.

  a. **Letter of Reference/Recommendation (online recommendation letters are preferred):** You must have three letters of reference/recommenders submitted on your behalf. Letters of reference are extremely important. All letters of reference should be written by teachers under whom you have studied or pursued research or by someone who has supervised you in work related to your proposed field of study. Letters of reference should not be written by persons related to you either by blood or marriage or by personal friends. At least one academic and one professional or work-related letter should be included among the letters. The letters should be written in English if possible. If they are not, an original English translation must be provided.
    - Your recommenders have two ways in which they can submit their letters:
      - You can print out the Letter of Reference form and forward to your recommenders who will then complete the forms. You should scan the completed forms and upload them as attachments to your online application (Enter recommenders’ information on Register Recommenders section)
      - Your recommenders can complete the forms online and submit electronically. You must click on the enter recommenders’ information on “Register Recommenders” section
    
    **Recommendation letters are confidential; for program use only and cannot be retained.**
  b. **Report on Proficiency in English: This is not a required form**
  c. **Signature Form:** You must print out, sign, and upload this form on your online application.

**STEP 5: Review Section**
- This section helps you identify the missing information on your application before final submission.
  
  - “X This is a required field” will be written next to missing information

**STEP 6: Submit your application**
After completing this application and thoroughly reviewing it, you will submit it electronically to the Fulbright Program Office in Egypt. **Please note**, it is very important that the following questions were answered correctly:
  - **Question 1--Citizenship:** Make sure that you identified Egypt as the Fulbright Office to which you are applying.
  - **Question 2—Program Cycle:** Make sure that you identified 2019-20 cycle as the award program to which you are applying.

If you entered either question incorrectly, you must correct your answer(s) prior to submitting your application.
Note carefully, after submitting your application electronically, you will be able to access it in a viewable PDF format and access supplemental forms. You will be able to print your application and supplemental forms. However, you will not be able to make changes to your application. In addition, you will be able to access tracking information (see below for further information).

Important Information:

A) Duration of Grants: Fulbright grants and other fellowships, assistantships, scholarships and educational grants are generally awarded for six to nine months beginning in August or September.

B) Change of Plans: You should promptly inform your Fulbright Program Office of any change in your academic status or future plans after your application has been submitted.